



# Public Document Pack

<b>MEETING:</b>	South Area Council
<b>DATE:</b>	Friday, 23 October 2020
<b>TIME:</b>	10.00 am
<b>VENUE:</b>	Held Virtually

## AGENDA

- 1 Declarations of Pecuniary and Non-Pecuniary Interests

### Minutes and Notes

- 2 Minutes of the Meeting of South Area Council, held on 25th September, 2020  
(Sac.23.10.2020/2) (Pages 3 - 6)

### Items for Decision

- 3 Procurement and Financial Update (Sac.23.10.2020/3) (Pages 7 - 8)

### Items for Discussion

- 4 District Enforcement (Sac.23.10.2020/4)
- 5 Community Safety Update (Sac.23.10.2020/5)

To: Chair and Members of South Area Council

Area Council Support Officers:

Diane Lee, South Area Council Senior Management Link Officer  
Lisa Lyon, South Area Council Manager  
Rachel Payling, Head of Service, Stronger Communities  
Peter Mirfin, Council Governance Officer

Please contact Peter Mirfin on email [governance@barnsley.gov.uk](mailto:governance@barnsley.gov.uk)

Thursday, 15 October 2020

This page is intentionally left blank



<b>MEETING:</b>	South Area Council
<b>DATE:</b>	Friday, 25 September 2020
<b>TIME:</b>	10.00 am
<b>VENUE:</b>	THIS MEETING WILL BE HELD VIRTUALLY

## MINUTES

### Present

Councillors Daniel Griffin (Chair), Andrews BEM, Eastwood, Franklin, Frost, Lamb, Markham, Saunders, Shepherd, Smith, Stowe and Sumner

### 55 Declarations of Pecuniary and Non-Pecuniary Interests

Councillor Frost declared a non-pecuniary interest in minute number 59 in relation to his position as a director of Age UK Barnsley.

Councillors Franklin, Lamb and Shepherd each declared a non-pecuniary interest in minute number 59 in relation to their positions as directors of Forge Community Partnership.

Councillor Andrews declared a non-pecuniary interest in minute number 60 in so far as it related to his Cabinet portfolio.

### 56 Minutes of the Meeting of South Area Council held on 31st July, 2020 (Sac.25.09.2020/2)

The meeting considered the minutes of South Area Council held on 31<sup>st</sup> July, 2020.

**RESOLVED** that the minutes of the South Area Council held on 31<sup>st</sup> July, 2020 be approved as a true and correct record.

### 57 Notes of the Ward Alliances (Sac.25.09.2020/3)

The meeting received the notes from the following Ward Alliances:- Hoyland Milton and Rockingham held on 2<sup>nd</sup> September, 2020 and Darfield (informal meeting), held on 16<sup>th</sup> July, 2020.

Members discussed the difficulties with technology that a number of community representatives had experienced. It was noted that support was available from the Digital Champions but those unable to join virtual meetings would be canvassed for their opinion which would be fed in as appropriate.

**RESOLVED** that the notes from the Ward Alliances be received.

### 58 Report on the Use of Ward Alliance Funds (Sac.25.09.2020/4)

The Area Council Manager spoke to the item, noting that each of the Ward Alliance Funds still had significant amounts of finance remaining for allocation. Members noted that this was not reflective of the work being undertaken by Ward Alliances and by Community Development Officers. It was also noted that officers had been successful in securing funds from other sources to support activities.

The work of Ward Alliances and Community Development Officers was commended, and the likely demand on the Ward Alliance Funds going forward was acknowledged. Members felt that the Ward Alliance Funds remained in a strong position to support much needed activity over the winter period.

**RESOLVED** that the report be received.

## **59 Procurement and Financial Update (Sac.25.09.2020/5)**

The Area Council Manager introduced the item, reminding Members that the Environmental, Educational Tidy Team service was due to end on 31<sup>st</sup> March, 2021. Previous discussions had indicated that Members were minded to commission a similar service from 1<sup>st</sup> April, 2021, with this going out to tender.

The Members discussed the proposals regarding the timescales of contract and contract value. Also noted was the proposed timescales for procurement with this going out to tender on 30<sup>th</sup> November with the evaluation panel meeting to be held on 4<sup>th</sup> January 2021.

Those present discussed the composition of the tender evaluation panel, including officer and Member involvement.

Members acknowledged the changes necessary due to the ongoing pandemic, with advice and support provided in Covid secure ways. Members also heard about plans to include work experience as part of the contract.

Questions were raised about the need to advertise tenders in OJEU, and it was acknowledged that this was unclear as the transition period leaving the EU finished at the end of the year. Advice would be taken from colleagues in procurement on this matter.

Those present discussed a proposal for funds to install fencing and barriers to help prevent damage from quad bikes entering the nature reserve at the side of Netherwood Road and alongside the River Dove. Members discussed the issue of off-road bikes in some detail and were reminded that the Area Council had previously funded notices to enable enforcement.

Members noted the need for all incidents to be reported, and it was suggested that the Area Council Manager discusses the issue with the Tasking Officer with feedback on the response being provided to Members.

### **RESOLVED:-**

- (i) That approval be given to procure an Environmental, Educational Tidy Team Service from 1<sup>st</sup> April 2021 for three years, at a maximum cost of £181, 721 per annum, let initially for 12 months with the ability to extend this for two

- further periods of 12 months subject to adequate performance, evidence of need and availability of funding;
- (ii) That the procurement timescales for the Environmental, Educational Tidy Team Service as indicated be supported;
  - (iii) That Cllrs Andrews and Daniel Griffin be nominated to take part in the Tender Evaluation Panel for the Environmental, Educational Tidy Team Service on behalf of the Area Council;
  - (iv) That the South Area Council Manager provides a Specification of Requirements and other necessary paperwork for the Environmental, Educational Tidy Team Service for consideration by Members, and that the Executive Director Communities be authorised to approve the specification and all other necessary paperwork following this consideration;
  - (v) That approval be given for £1,180 from Environmental Enforcement income to be used to install fencing and barriers to tackle issues with quad bikes along the River Dove as outlined in 6.4 of the report.

## **60 Public Health Update (Sac.25.09.2020/6)**

Diane Lee, Head of Public Health, was welcomed to give a presentation around the work of Public Health in Barnsley and that focused on the South Area.

Members were reminded of the exercise 'A Day In The Life' which took place on 7<sup>th</sup> November, 2017. Residents were asked to complete a diary about their health, how they were feeling, and the challenges they faced. The findings of this fed into the Public Health Strategy. Although originally proposed for just the South Area, the exercise was to be repeated throughout the borough and would take place on 7<sup>th</sup> November, 2020: 'A Day In The Life: A New Normal'. This would consider what has stayed the same and what had changed due to Covid-19.

Members noted that there were detailed communications and engagement plans. These would include highlighting the exercise through many forms of media, but would also include distribution of hard copies for those without electronic access.

Plans were in place for a 19<sup>th</sup> October launch, with completed entries requested by 20<sup>th</sup> November. Findings would then be available from March, which would feed into the Health and Wellbeing Strategy.

Members were extremely supportive. Suggestions were made to capture evidence of the positive impacts of human interaction throughout the pandemic whether given, received, or witnessed. Members also requested that early findings be circulated wherever possible.

Those present discussed how young people would be engaged and it was suggested that there were other means to ascertain the views of young people in the borough.

Members noted that Barnsley and Rotherham Chamber of Commerce had undertaken an exercise to gain the views of its members and their employees, including the impact of Covid-19. It was suggested that a more localised survey could be undertaken with businesses in the South Area.

Members were reminded of the work undertaken as part of Smoke Free Hoyland, and previous plans to hold a launch event. Although this had not been possible, plans were in place for a digital launch on 8<sup>th</sup> October to link with Clean Air Day with to reveal the artwork. It was noted that a more physical launch would be held in a covid-secure way when more appropriate.

Thanks were expressed for the work of Public Health in this area, and the positive impacts seen.

**RESOLVED:-**

- (i) that the 'Day In The Life' exercise be supported, with networks in the area engaged to distribute hard copies, and with Members being made aware of findings at an early stage;
- (ii) that enquiries be made as to whether it would be possible to undertake a local exercise with businesses to understand their impact of Covid-19 on staff;
- (iii) that officers in Public Health be thanked for their work delivering 'Smoke Free Hoyland'.

-----  
Chair

## BARNSELY METROPOLITAN BOROUGH COUNCIL

South Area Council Briefings:  
23<sup>rd</sup> October 2020

Report of South Area Council Manager

**South Area Council – Procurement and Financial Update**

**1. Purpose of Report**

1.1 To provide a procurement update.

**2. Recommendations**

2.1 That members consider the information within the report regarding the Environmental, Education Tidy team contract and updates to the tender specifications as described at 4.1.

**3. Environmental, Education Tidy Team update**

3.1 The South Area Council currently commission Anvil CIC South Tidy team to deliver an Environmental and Education service for the South Area. At the Area council meeting on the 25<sup>th</sup> September Members agreed to retender the contract and the following:

- Contract value of **£181,721**
- 3-year contract length
- Tender interview panel including chair of Area Council, Councillor Andrews, South Area Council Manager and Darfield Community Development Officer
- Tender timescale:

EVENT	DATE
Publication of OJEU Notice	27/11/2020
Publication of Tender	30/11/2020
Deadline for Clarifications – through YORtender only	24/12/2021
Submission Deadline	08/01/2021
Evaluation of Tenders	08/01/2021 – 22/01/2020
Presentation	TBC
Notification of Intent to Award (Start of Standstill period)	25/01/2021 – 4/02/2020
Contract Award – Issue of Contracts for signature	5/02/2020
Start Date	01/04/2020

#### **4. Tender specification**

4.1 A tender specification has been circulated to Members and has included the following feedback:

- Ability to flex the contract in order to continue to offer appropriate and emerging support across the community.
- A need to take into consideration that we are still working through a Covid 19 recovery stage.
- Reflecting social distancing and anticipate / provide flexibility in how services can be delivered and follow the up to date Government guidelines.
- Target numbers need to be appropriate for engaging schools given the challenges during the pandemic and will need to better reflect how the service can work with communities, schools and groups in a different way.
- Include opportunities for people out of work and / or needing to retrain and build new skills

4.2 The specification will be made available to potential providers when the tender is formally published.

**Officer Contact: Lisa Lyon, South Area Council Manager**

**Tel: 01226 355866**